

- | Action
By | Item
No. | |
|----------------------|---------------------|---|
| ALL | 10.7 | DEI reminded all attendees that the Act 34 hearing is scheduled for Wednesday, February 3, 2010 at 7:00 p.m. Steckel and Stopp (NLSD solicitor) will provide the stenographer. |
| | 10.8 | BIA has incorporated the land development changes outlined under the LVPC review letter and resubmitted on January 14, 2010. A meeting has been confirmed with the LVPC on January 26, 2010 at 12:00 noon. A follow-up meeting with the LVPC is tentatively scheduled for January 28, 2010 at 7:00 p.m. |

SCHEDULE:

- 10.9 No update was made to the milestone schedule.

BUDGET:

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|------------|-------|---|
| DEI | 10.10 | DEI is in the process of preparing an updated budget based on the December 2009 design development drawings. The updated budget will be incorporated in the value engineering report. |
| | 10.11 | DEI performed the value analysis session on January 11, 2010. The VE report will be completed by January 29, 2010. |

INVESTIGATIONS / SITE SURVEYS

- | | | |
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| JMSI | 10.12 | JMSI has been contacted and requested to schedule a site visit to commence with document preparation work. <i>Post Meeting Note: JMSI will perform the building study on January 25, 2010 from 3:00 to 11:00 p.m. JMSI to follow up with a report to NLSD and DEI.</i> |
| NLSD/DEI | 10.13 | DEI has located the majority of the existing cleanouts and will contact Roto-Rooter to return to the site the week of January 25, 2010. <i>Post Meeting Note: DEI will be meeting with Roto-Rooter on Thursday, January 28, 2010 at 4:00 p.m. Roto-Rooter will perform the camera investigations and jet clean the same evening.</i> |
| DEI | 10.14 | DEI is working with the NLSD on performing a roof condition survey. The investigations will include the following: <ul style="list-style-type: none"> 10.14.1 Condition of existing lightweight concrete roof system including the performance of pull tests to determine the appropriate fastener type. 10.14.2 Samples of the existing roofing to determine if it contains any asbestos containing materials. (JMSI to test) 10.14.3 Core samples to determine the profile of the roof. 10.14.4 Visual observations of deck. 10.14.5 Establish new base bid roof system, alternate manufacturers, alternate systems and alternate warranties. |



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No. | |
|--------------------------|---------------------|---|
| DEI/KCBA
NLSD | 10.15 | DEI and KCBA have commenced with preliminary phasing review. DEI has documented the 'Draft' phasing plans and has requested a meeting with the NLSD and KCBA. The following dates were provided for the NLSD consideration. The NLSD is requested to review and advise:

10.15.1 Wednesday, January 27, 2010 at 9:00 a.m.
10.15.2 Friday, January 29, 2010 at 9:00 a.m.
10.15.3 Monday, February 1, 2010 at 9:00 a.m. |
| DEI | 10.16 | DEI met with the Slatington Borough Water/Sewer Authority, NLSD and BIA in an effort to identify unidentified or missing utilities currently shown or missing on the civil drawings. The unknown issues were identified and will be documented on the civil drawings. There is still some uncertainty relative to the sanitary waste line which will be further investigated by Roto-Rooter. |

MISCELLANEOUS:

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| KCBA | 10.17 | The NLSD Board approved on 12/7/09 the submission of the Mandate Waiver Request to the Pennsylvania Department of Education. DEI submitted the signed form to the PDE on December 8, 2009. PDE responded and has requested that KCBA provide a letter outlining the estimated savings and work planned by contractors outside of the application (i.e. environmental contractor, construction testing, testing, adjusting and balancing, etc.). KCBA is requested to respond as soon as possible. A copy of the PDE e-mail is attached to this meeting memorandum. |
| KCBA/DEI | 10.18 | The NLSD will take board action to approve the clean-up of stored items, equipment, etc in the district storage area. The district storage area will be utilized for temporary classrooms in Phase 1 of the planned project. This will be further discussed at the upcoming phasing review meeting. |
| | 10.19 | The NLSD approved the HVAC system at the January 11, 2010 board meeting (Water Source Heat Pumps with boilers and cooling tower). The ground source system was rejected due to the increased construction cost of approximately \$550,000. Note: The Time News printed the board's approval of a ground source system in error. |

MEETINGS:

- | | |
|-------|--|
| 10.20 | The next Leadership Team meetings are scheduled as follows:

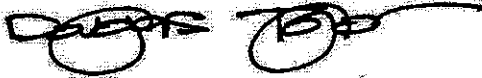
10.20.1 NLSD Leadership Team Meeting February 17, 2010 12:00 noon |
|-------|--|



Action **Item**
By **No.**

Anyone taking exception to the statements in these Minutes, including omissions, shall notify DEI in writing within three days of receipt.

Respectfully Submitted,
D'Huy Engineering, Inc.



Doug Taylor, Associate AIA, AVS
Senior Project Manager

DISTRIBUTION:

Mike Michaels / NLSD
Linda Marcincin / NLSD
Greg Derr / NLSD – Please distribute to Leadership Team
Jay Clough / KCBA
Mike Kelly / KCBA
Gene Hoffman / SHA

ATTACHMENTS:

Meeting Sign-in Sheet
Meeting Agenda
PDE e-mail dated 1/7/10 regarding Mandate Waiver Request
Act 34 hearing notice dated 1/13/10

DST/dak
29000/Design MM 012010



D'HUY Engineering, Inc.

JANUARY 20, 2010

DEI PROJ. NO.
29000

SIGN-IN

LEADERSHIP TEAM MTG.
NORTHERN LEHIGH SD

NAME

REPRESENTING

DAUG TAYLOR

DHUN ENGINEERING

ERIC GIANELLE

KCBA ARCHITECTS

Gary S. Federcha

NL School Board

Kathy Tschudy

DISTRICT OFFICE NLSD

Edward R. Hartman

School Board

Greg Derr

NLSD

Donald H. Densler

School Board

Jeff Bachman

NLSD Technology

John Hrizuk

NLSD Technology

Shew Melton

NLSD ~~Technology~~

Jeremy Melton

NLSD Business Office

Sue Mengel

SF

LINDA MARCINIEN

SE

Kristie Berger

SE

Michael Michaels

Superintendent

Jack Follweiler

School Board

- b. Precast or steel framed modular classroom construction
 - i. Response provided to the NLSD
- 10. Upcoming investigations/activities:
 - a. Environmental- JMSI to coordinate with the NLSD and DEI
 - b. DEI/BIA and water/sewer authority met to locate unidentified utilities
 - c. DEI to schedule investigations of existing roof system
- 11. Mandate Waiver- Single Prime vs. Multiple Prime contracts
 - a. PDE responded KCBA to provide written response of estimated savings
 - b. KCBA to advise of status
- 12. Approvals
 - c. Preliminary LD submission to LVPC- Resubmitted 01/14/10
 - d. Meeting with the LVPC scheduled for Tuesday, 1/26/10 at 12:00pm
 - e. Follow-up meeting with the LVPV pending outcome of 1/26 mtg. on 1/28/10 at 7:00pm
- 13. New items/Other



Doug S. Taylor

From: Greg Derr [GDerr@nlsd.org]
Sent: Thursday, January 07, 2010 1:16 PM
To: Doug S. Taylor; eric.gianelle@kcba-architects.com; jay.clough@kcba-architects.com; mikelkelly@kcba-architects.com
Subject: from PDE

Greg,

At the request of PDE's Mandate Waiver Office, I have reviewed the above referenced Mandate Waiver Application and find that the following additional information must be provided in writing:

- 1) A project cost analysis from a third party, such as the Architect of Record for the project, comparing total estimated costs under a School Code multi-prime contract scenario to total estimated costs under the desired single prime contract scenario. Specifically, this project cost analysis needs to provide an itemized cost savings for each benefit of the single prime contract scenario that is noted in the Application's narrative.
- 2) Clarification as to whether the district intends to perform any of this project's construction work outside of the Application's single prime contract scenario. If so, please describe this work and the reason(s) for performing it separately.

No further processing of this application can take place until this information is provided. Please understand that PDE, by law, has 60 days to approve, deny, or request modifications to an application. The time period begins on the date PDE received the original application. Any additional information should be submitted in advance of the 60-day deadline so that PDE will have sufficient time to complete its review. Additionally, please note that in accordance with the Program's requirements a district must receive written Departmental approval of their mandate waiver application prior to advertising for bids for the application's scenario.

If there are any questions, please call or e-mail me.

Jim
James E. Vogel | Architectural Consultant Bureau of Budget & Fiscal Management, Division of School Facilities Pennsylvania Department of Education
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jvogel@state.pa.us<mailto:717jvogel@state.pa.us> |
www.pde.state.pa.us<http://www.pde.state.pa.us>

Greg Derr-Director of Support Services
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Northern Lehigh School District
1201 Shadow Oaks Lane
Slatington, PA 18080
610-767-9800
www.nlsd.org

D Hill

Wednesday, January 13, 2010

**PUBLIC NOTICE
NOTICE OF PUBLIC HEARING**

**TO: ALL RESIDENTS OF NORTHERN LEHIGH SCHOOL DISTRICT,
LEHIGH COUNTY, PA**

Please take notice that a public hearing (the "Hearing") shall be held in the Board Room of the Northern Lehigh School District Administration Building, 1201 Shadow Oaks Lane, Slatington, PA 18080-1299 on Wednesday, February 3, 2010 at 7:00 P.M., prevailing time, for the purpose of reviewing all relevant matters relating to the renovations and additions to the Slatington Elementary School and District Administration Office.

A description of the Project, including facts with respect to the physical, administrative, budgetary and fiscal matters related to the Project, will be presented and will be available for consideration at such public hearing and from January 12, 2010, until such hearing during the business hours of the School District at the Administration Offices of the Northern Lehigh School District located at 1201 Shadow Oaks Lane, Slatington, PA 18080-1299.

The Board of School Directors of the School District by resolution duly adopted has authorized a "maximum project cost" of (\$20,432,466.00) and a "maximum building construction cost" of (\$4,491,313.00) in connection with the Project.

This public hearing that is being held pursuant to requirements of the Pennsylvania School Code of 1949, approved March 10, 1949, as amended and supplemented, including amendments made pursuant to Act 34 of the Session of 1973 of the General Assembly.

Manner by which a resident may gain agenda time or submit written testimony or both:

1. There will be an item on the hearing agenda at which time individuals may ask questions, or make comments and suggestions related to the Project. Speakers will be asked to raise hands at the meeting to make a statement and all persons wishing to make a statement will be heard. Speakers will be asked to limit their comments to 5 minutes or less.
2. Although it is not necessary for individuals or groups to be placed on the agenda in order to offer comments or questions at the hearing, any individual wishing to be formally included in the agenda at the public hearing on the Project should submit a written request to be on the agenda to Michael W. Michaels, Superintendent of Schools, Northern Lehigh School District, 1201 Shadow Oaks Lane, Slatington, PA 18080-1299 until 4:00 P.M. Tuesday, February 2, 2010.
3. Individuals may submit written comments or testimony to Michael W. Michaels, Superintendent of Schools, at the address above, concerning the proposed project before or after the hearing until 4:00 PM Friday, March 5, 2010.

BY ORDER OF THE BOARD OF SCHOOL DIRECTORS

NORTHERN LEHIGH SCHOOL DISTRICT
Lehigh County, Pennsylvania

By: **GREGORY S. WILLIAMS,**
Secretary of the Board of School Directors

Jan. 13