

NORTHERN LEHIGH SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: COURSE GUIDES

ADOPTED: March 10, 1997

REVISED: October 11, 1999

106. COURSE GUIDES	
<p>1. Purpose SC 1511,1512 Title 22 Sec. 4.4</p>	<p>A guide shall be prepared for all planned instruction adopted by the Board in order to direct and assist the professional staff toward the attainment of academic standards of that course.</p>
<p>2. Guidelines</p>	<p>Each course guide shall contain, as appropriate to the planned instruction:</p> <ol style="list-style-type: none"> 1. Objectives of the instruction. 2. Concepts and skills to be taught. 3. Attitudes and appreciations to be developed. 4. Suggested activities designed to achieve the objectives. 5. Suggested methods of instruction. 6. Evaluation criteria intended to test the extent to which learning objectives have been achieved. 7. A reading list of supplemental titles for the guidance of teachers. <p>Each guide shall be construed as providing a basic framework for the planned instruction. Within this framework, each teacher shall use the course guide in a selective manner best designed to meet the needs of students.</p>
<p>3. Delegation of Responsibility</p>	<p>The Superintendent shall be responsible for the preparation of course guides, and shall develop a plan for such preparation which includes:</p> <ol style="list-style-type: none"> 1. The participation of appropriate staff members and resource personnel. 2. Continuing research in instructional methods, materials, activities and assessment strategies.

<p>School Code 1511, 1512</p> <p>PA Code Title 22 Sec. 4.4</p>	<p>3. Systematic review of all guides to insure their continuing usefulness in achieving established academic standards.</p> <p>Whenever new guides are developed or existing guides revised, copies of these additions or changes will be made available to the Board for informational purposes.</p> <p>Copies of all current guides shall be kept on file in the offices of the Assistant Superintendent or Superintendent and building principals.</p>
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