

# NORTHERN LEHIGH SCHOOL DISTRICT

SECTION: ADMINISTRATIVE  
EMPLOYEES

TITLE: JURY DUTY

ADOPTED: March 10, 1997

REVISED:

<p>1. Purpose 42 Pa. C.S.A. 4563</p> <p>2. Guidelines</p>	<p style="text-align: center;">342. JURY DUTY</p> <p>Professional employees regularly employed shall be protected against loss of pay occasioned by jury duty in accordance with the following guidelines.</p> <p>Should an employee be called for jury duty, s/he shall report same to the building principal.</p> <p>Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way for doing so. They shall receive normal pay for the period of jury duty, but any compensation received from such duty that is in excess of actual expenses shall be credited against such pay.</p> <p><u>Subpoenaed Witness</u></p> <p>The district shall pay the difference between the subpoena fee to which a district employee is entitled and his/her regular salary if a district employee is subpoenaed to give testimony as a witness in a proceeding before a court of law.</p> <p>An employee will not be entitled to supplemental pay if the employee himself/herself initiates a lawsuit which pertains to a nonschool issue. Said employee would also be required to request unpaid leave or personal days for a reason related to the aforementioned suit. Exception should be referred in writing to the district Superintendent.</p> <p>An employee will not be entitled to supplemental pay if the employee himself/herself, or his/her representative union or bargaining agent is a party to an action or legal proceeding brought against the district in which said employee is subpoenaed to testify.</p>
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