

NORTHERN LEHIGH SCHOOL DISTRICT

SECTION: PROFESSIONAL EMPLOYEES

TITLE: UNCOMPENSATED LEAVE

ADOPTED: March 10, 1997

REVISED: July 9, 2001

	<p style="text-align: center;">439. UNCOMPENSATED LEAVE</p> <p>1. Purpose The Board recognizes that in certain instances an employee may wish extended leave for personal reasons, and the district could benefit from the return of said employee. This policy establishes guidelines for the award of uncompensated leaves of absence.</p> <p>2. Authority The Board reserves the right to specify the conditions under which uncompensated leave may be taken.</p> <p>3. Guidelines <u>Application</u> Request for uncompensated leave shall be made to the Superintendent in advance of the desired start date. Special consideration will be given to emergencies. All applications are subject to final approval by the Board. <u>Period Of Leave</u> An uncompensated leave may be granted for a period of one (1) semester. Extensions for one (1) semester shall be considered upon proper application as per above. <u>Commitment Of Employee</u> The employee granted an uncompensated leave of absence shall inform the Board within six (6) weeks (42 days) of the scheduled return date as to his/her intentions. <u>Commitment Of Employer</u> At the expiration of the uncompensated leave, the employee shall be offered the same or similar position previously held.</p>
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<p>School Code 522.1, 1154</p>	<p>Time on uncompensated leave shall count as time on the job. Fringe benefits shall not be provided unless the employee makes provision for payment for benefits.</p> <p><u>Child Rearing Leave</u></p> <p>Refer to current negotiated agreement.</p>
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