

SECTION: NON-PROFESSIONAL  
EMPLOYEES

TITLE: DISCIPLINARY PROCEDURES

ADOPTED: March 10, 1997

REVISED:

# NORTHERN LEHIGH SCHOOL DISTRICT

517. DISCIPLINARY PROCEDURES	
1. Purpose	Effective operation of the district's programs requires the cooperation of all district employees in working together under a system of policies and rules applied fairly and uniformly to all employees. The orderly conduct of the district's business requires uniform compliance with these policies and rules, and uniform penalties and disciplinary procedures for violations.
2. Authority	There shall be established procedures whereby nonprofessional employees shall be informed as to the disciplinary actions that are considered appropriate, and that are to be applied, for violation of district policies and regulations.
3. Delegation of Responsibility	The Superintendent shall prepare and promulgate disciplinary rules for violations of district policies and rules which provide progressive penalties including, where appropriate, verbal warning, written warning, suspension, and dismissal.
Act 353 of 1968	In the event it is necessary to demote or dismiss, a hearing shall be provided as required by statute. No employee shall be disciplined, discharged, or reduced in rank or compensation without just cause.
Other Cite Act 353 of 1968	