

Northern Lehigh School District

Student Name: _____
First
Middle
Last
Suffix

Other Children Residing in Household

Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending

NLSID ID # _____	PA SECURE ID # _____	DATE _____
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Northern Lehigh School District

1201 Shadow Oaks Lane
Slatington, PA 18080

Phone: 610-767-9800
Fax: 610-767-9809

Educational Records Request

We/I hereby authorize:

Previous School Name: _____

Address: _____ Phone # _____

_____ Fax # _____

To release information from the records of:

Student: _____ Birthdate: _____

For the purpose of enrollment in Northern Lehigh School District.

Please release all data that applies to the student:

• Immunization/Medical Records	• IQ Tests	• Birth date documentation
• Academic Records	• Achievement Tests	• Attendance Records
• Up to date semester grades	• Discipline Records	• Individual Education Plans
• Records in regard to special education program	• Section 504 Service Agreement	• Other: _____

Please forward information to:

_____ Peters Elementary School
4055 Friedens Road
Slatington, PA 18080
Ph: 610-767-9827
Fax: 610-767-9857

_____ Northern Lehigh SD
Special Education Dept
1201 Shadow Oaks Ln
Slatington, PA 18080
Ph: 610-767-9849
Fax: 610-767-9826

_____ Slatington Elementary School
1201 Shadow Oaks Lane
Slatington, PA 18080
Ph: 610-767-9821
Fax: 610-767-9808

_____ Northern Lehigh Middle School
600 Diamond Street
Slatington, PA 18080
Ph: 610-767-9812
Fax: 610-767-9850

_____ Northern Lehigh High School
1 Bulldog Lane
Slatington, PA 18080
Ph: 610-767-9832
Fax: 610-767-9853

_____ Please **FAX** the following **IMMEDIATELY** to the District Office for enrollment:

_____ Fax: 610-767-9809

We/I have been told that in order to protect the limited confidentiality of records our/my agreement to obtain or release information is necessary and that this consent is limited for the purposes and to the person listed above and will be effective for one (1) year after the date of our/my signature(s), unless specified below. We/I also understand that this consent is revocable except to the extent that action has been taken in reliance thereon.

Parent/Guardian Signature

Date

NLSD ID # _____ PA SECURE ID # _____ DATE _____

Northern Lehigh School District

District Office
1201 Shadow Oaks Lane
Slatington, PA 18080
Phone: 610-767-9800

Registration and Admission Procedures

Multiple Occupancy

(More than one family per household)

Welcome to Northern Lehigh School District. You are registering your child in a district that is a leader in curriculum, instruction, assessment, and staff development. Northern Lehigh is a suburban school district comprised of the Borough of Slatington and Washington Township in Lehigh County and the Borough of Walnutport in Northampton County.

In order to establish and verify your residence within the Northern Lehigh School District, a few documents need to be completed and approved. All procedures are in accordance with Sections 1301 and 1302 of the Pennsylvania School Code and Regulations 11.11 and 11.19 of the Pennsylvania State Board of Education. Sections 1301 and 1302 authorize Northern Lehigh School District to request proof of residence or guardianship **prior** to admission to our school programs.

Students entering Northern Lehigh School District under **multiple occupant** status must complete and return the following document:

- Certificate of Multiple Occupancy (see attached) – **Notarized**
 - The homeowner/lessee must provide **TWO** current proofs of residency showing the Northern Lehigh School District address.
 - The multiple occupant must provide **TWO** forms of identification showing the Northern Lehigh School District address within 60 days of registration.

Examples of these proofs are:

Homeowner/Lessee

- Property Deed/Agreement of Sale **OR**
- Lease Agreement **AND** one of the following
 - Current Utility Bill
 - Tax Bill/Receipt
 - Current Bank Statement
 - Vehicle Registration Card
 - Health Insurance Card/Insurance Statement
 - Letter from Employer (if not self-employed)

Multiple Occupant

- Current Billing Statements
- Current Bank Statement
- Letter from employer (if not self employed)
- PO address change/mail forwarding order
- Vehicle Registration Application for change of address

All proofs must accompany the notarized forms prior to admission.

Northern Lehigh School District CERTIFICATE OF MULTIPLE OCCUPANCY

This form is to be filled out by the Northern Lehigh Property Owner/Lessee

I certify that I am the legal owner or lessee of the property listed below, which is located in the Northern Lehigh School District. With this certificate, I am providing two current proofs of residence showing my Northern Lehigh School District address. I further swear that the parent(s)/guardian and child(ren) listed below are living on a permanent full-time basis at that address. I assume responsibility for notifying Northern Lehigh School District should the described circumstances change. I am submitting this certificate and making the factual representations contained herein, for the purpose of enrolling the child into the Northern Lehigh School District. I understand that the School District is relying upon the facts stated in this certificate and the information I provide in support of this certificate. I understand that the facts as stated are subject to investigation at any time. Should it be determined that any statement made in this certificate is not true, either now or in the future, Northern Lehigh School District has the right to remove the student(s) from the Northern Lehigh Schools. Furthermore, I am aware that I shall then be liable to reimburse the School District at the tuition rate for the time the child(ren) were enrolled.

Name of Child(ren)

Signature of Property Owner/Lessee

Name of Parent(s)

Address of Northern Lehigh Property

Relationship of Property Owner to New Resident

Telephone Number

Date

Two proofs of residency must be provided with this certificate showing the Northern Lehigh School District address.

Northern Lehigh School District reserves the right to reverify Multiple Occupancy.

NOTARY PUBLIC SIGNATURE

NOTARY SEAL

NLSID ID # _____	PA SECURE ID # _____	DATE _____
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Dear Parent/Guardian:

This past April the district contracted with a service called Connect-ED which allows authorized school personnel to contact parents/guardians quickly via telephone using an automated system. There are four (4) basic types of calls that can be made from this system - community outreach, survey, attendance, and emergency.

Community outreach calls are calls that are made to announce something or let you know that a particular event is taking place at the school/district, such as parent-teacher conferences, band or choral concerts, standardized testing dates, etc. Community outreach calls are made to the **student's home telephone number**, which is contained in our student information system.

The second type of call is a **Survey** call that asks for a response to a question posed by the school/district. This type of call is used to gather parent/guardian opinion or information that will be used in decision making; again this type of call is only made to the **student's home telephone number**.

The third type of call is an **Attendance** call telling the parent/guardian that their child was not in attendance at school and asking them to contact the school nurse. This type of call is again made to the **student's home telephone number, but can be changed** to another telephone number stored in the Connect-ED contact's data record such as a parent/guardian's cell phone or work number if requested by the parent/guardian.

The last type of call that can be made is an **Emergency** call which is made to **all telephone numbers** contained in the Connect-ED system and additionally sent to two (2) different **e-mail addresses** and a **text message** to a PDA or cell phone... The emergency call will only be used in cases of a true emergency such as early school closure due to weather, mechanical or electrical failures, or threats of any type which force school/district closure.

The telephone numbers that are used by Connect-ED are the student's home telephone number, parent/guardian's work number, p/g mobile (cell) number, p/g alternate home phone number, p/g alternate mobile (cell) number, p/g alternate work phone number. These phone numbers **must be in a ten (10) digit format** (xxx-xxx-xxxx) and **no extensions** are allowed. Because an increasing number of parents/guardians are replacing their land line phones with cell phones, please make sure that the voice mail has been set up to take calls when your phone is off; otherwise the system will report it as a bad phone number to us.

Complete the attached form and return it to school with your child so that we may update our system with the latest information for contacting you using the Connect-ED system. If you have any questions please don't hesitate to call your child's school or e-mail connected@nlsd.org.

Thank you,

John Hrizuk
Director of Technology

Northern Lehigh School District Connect-ED Parent/Guardian Contact Form

Student's Name (Last, First, MI): _____

Student's Grade: _____

Student's School: _____

Note: Telephone numbers must be 10 digits only (xxx-xxx-xxxx) , no extensions are allowed.

1. Student's Home Telephone Number: _____

2. Parent/Guardian's Work Phone Number: _____

3. Parent/Guardian's Mobile (Cell) Number: _____

4. Parent/Guardian's Alternate Home Phone Number: _____

5. Parent/Guardian's Alternate Mobile (Cell) Number: _____

6. Parent/Guardian's Alternate Work Number: _____

If you are hearing impaired and have TTY service please mark TTY behind the phone number that has that service.

Parent/Guardian's E-mail Address: _____

Parent/Guardian's Alternate E-mail Address: _____

Parent/Guardian's SMS Address: _____

(This is a mobile phone number as an e-mail address for text messaging to a cell phone or PDA. For example: 6105551212@mobile.verizon.net)

PLEASE NOTE: If you would like to use another telephone number *instead of the student's home phone number* for attendance calls please identify (using numbers 2-6 from the list above) which phone number (only one number) should be used for that purpose. _____