

Northern Lehigh School District

STUDENT INFORMATION (Please print)

STUDENT NAME _____
First Middle Last Suffix

ADDRESS IN NLSD _____

DATE OF BIRTH _____ CITY & STATE (or country if outside USA) OF BIRTH _____

ETHNICITY _____ 1 American Indian or Alaskan Native SEX _____ M _____ F
_____ 2 Asian or Pacific Islander
_____ 3 Black/African American (non-Hispanic) GRADE _____
_____ 4 Hispanic DID STUDENT PREVIOUSLY
_____ 5 White/Caucasian (non-Hispanic) ATTEND NLSD _____ YES _____ NO
_____ 6 Multi-Racial

PA SCHOOL ENTRY DATE _____ SOCIAL SECURITY # (optional) _____

NAME OF FORMER SCHOOL _____

ADDRESS OF FORMER SCHOOL _____

IS THIS STUDENT A MIGRANT? _____ YES _____ NO
DOES THIS STUDENT CURRENTLY HAVE A 504 PLAN? _____ YES _____ NO
DOES THIS STUDENT CURRENTLY HAVE AN IEP? _____ YES _____ NO
If yes, what type of special education program was your child in at the previous school? _____
DOES THIS STUDENT CURRENTLY HAVE A GIEP? _____ YES _____ NO

HOME LANGUAGE SURVEY:

1. WHAT IS/WAS THE STUDENT'S FIRST LANGUAGE? _____
2. DOES THIS STUDENT SPEAK A LANGUAGE(S) OTHER THAN ENGLISH? (DO NOT INCLUDE LANGUAGES LEARNED IN SCHOOL) _____ YES _____ NO
IF YES, SPECIFY THE LANGUAGE(S) _____
3. WHAT LANGUAGE(S) IS/ARE SPOKEN IN YOUR HOME? _____
4. HAS THE STUDENT ATTENDED ANY UNITED STATES SCHOOL IN ANY 3 YEARS DURING HIS/HER LIFETIME?
_____ YES _____ NO If yes, complete the following: (list all years attended U.S. schools)

NAME OF SCHOOL	STATE	DATES ATTENDED

5. INITIAL U.S. ENTRY DATE _____
(ELL students only-date entered U.S. or first enrolled in U.S. school)

Parent/Guardian Signature _____

Date _____

NLSD ID # _____	PA SECURE ID # _____	PS ID # _____
ENTRY DATE: _____	ENTRY CODE: _____	

Northern Lehigh Household Registration Form

Student Name: _____
First
Middle
Last
Suffix

Home Address _____

Home Phone: _____ Listed Unlisted

CUSTODIAL PARENT/ GUARDIAN WITH WHOM THE CHILD RESIDES
 (This section is to be used only when address and home phone are as listed above)

_____ Father or _____ Legal Guardian	_____ Mother or _____ Legal Guardian
Name (last, first)	Name (last, first)
Day Phone	Day Phone
Employer	Employer
Cell Phone	Cell Phone
E-mail	E-mail

NON-CUSTODIAL PARENT/ GUARDIAN/STEP-PARENT

Relationship	Relationship
Name (last, first)	Name (last, first)
Address	Address
City, State, Zip	City, State, Zip
Day Phone	Day Phone
Employer	Employer
Home Phone	Home Phone
Cell Phone	Cell Phone
Permission to access student info _____Yes _____No	Permission to access student info _____Yes _____No

- **If guardian is other than mother or father, additional documents will be required.**
- **Limitation of contact/correspondence to non-custodial parent must be supported with court order.**

EMERGENCY CONTACT INFORMATION

Contact # 1 Relationship	Contact # 2 Relationship
Name (last, first)	Name (last, first)
Address	Address
City, State, Zip	City, State, Zip
Day Phone	Day Phone
Cell Phone	Cell Phone

NLSD ID # _____ PA SECURE ID # _____ DATE _____

Northern Lehigh School District

Student Name: _____
First
Middle
Last
Suffix

Other Children Residing in Household

Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending
Last Name	First Name
Sex	Date of Birth
Relationship	School Attending

NLSD ID # _____	PA SECURE ID # _____	DATE _____
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Northern Lehigh School District

1201 Shadow Oaks Lane
Slatington, PA 18080

Phone: 610-767-9800
Fax: 610-767-9809

Educational Records Request

We/I hereby authorize:

Previous School Name: _____

Address: _____ Phone # _____

_____ Fax # _____

To release information from the records of:

Student: _____ Birthdate: _____

For the purpose of enrollment in Northern Lehigh School District.

Please release all data that applies to the student:

• Immunization/Medical Records	• IQ Tests	• Birth date documentation
• Academic Records	• Achievement Tests	• Attendance Records
• Up to date semester grades	• Discipline Records	• Individual Education Plans
• Records in regard to special education program	• Section 504 Service Agreement	• Other: _____

Please forward information to:

_____ Peters Elementary School
4055 Friedens Road
Slatington, PA 18080
Ph: 610-767-9827
Fax: 610-767-9857

_____ Slatington Elementary School
1201 Shadow Oaks Lane
Slatington, PA 18080
Ph: 610-767-9821
Fax: 610-767-9808

_____ Northern Lehigh Middle School
600 Diamond Street
Slatington, PA 18080
Ph: 610-767-9812
Fax: 610-767-9850

_____ Northern Lehigh High School
1 Bulldog Lane
Slatington, PA 18080
Ph: 610-767-9832
Fax: 610-767-9853

We/I have been told that in order to protect the limited confidentiality of records our/my agreement to obtain or release information is necessary and that this consent is limited for the purposes and to the person listed above and will be effective for one (1) year after the date of our/my signature(s), unless specified below. We/I also understand that this consent is revocable except to the extent that action has been taken in reliance thereon.

This consent shall be in effect from: _____ to _____.

Parent/Guardian Signature

Date

NLSD ID # _____ PA SECURE ID # _____ DATE _____

Northern Lehigh School District

District Office
1201 Shadow Oaks Lane
Slatington, PA 18080
Phone: 610-767-9800

Registration and Admission Procedures

Multiple Occupancy

(More than one family per household)

Welcome to Northern Lehigh School District. You are registering your child in a district that is a leader in curriculum, instruction, assessment, and staff development. Northern Lehigh is a suburban school district comprised of the Borough of Slatington and Washington Township in Lehigh County and the Borough of Walnutport in Northampton County.

In order to establish and verify your residence within the Northern Lehigh School District, a few documents need to be completed and approved. All procedures are in accordance with Sections 1301 and 1302 of the Pennsylvania School Code and Regulations 11.11 and 11.19 of the Pennsylvania State Board of Education. Sections 1301 and 1302 authorize Northern Lehigh School District to request proof of residence or guardianship **prior** to admission to our school programs.

Students entering Northern Lehigh School District under **multiple occupant** status must complete and return the following document:

- Certificate of Multiple Occupancy (see attached) – **Notarized**
 - The homeowner/lessee must provide **TWO** current proofs of residency showing the Northern Lehigh School District address.
 - The multiple occupant must provide **TWO** forms of identification showing the Northern Lehigh School District address within 60 days of registration.

Examples of these proofs are:

Homeowner/Lessee

- Property Deed/Agreement of Sale **OR**
- Lease Agreement **AND** one of the following
 - Current Utility Bill
 - Tax Bill/Receipt
 - Current Bank Statement
 - Vehicle Registration Card
 - Health Insurance Card/Insurance Statement
 - Letter from Employer (if not self-employed)

Multiple Occupant

- Current Billing Statements
- Current Bank Statement
- Letter from employer (if not self employed)
- PO address change/mail forwarding order
- Vehicle Registration Application for change of address

All proofs must accompany the notarized forms prior to admission.

Northern Lehigh School District CERTIFICATE OF MULTIPLE OCCUPANCY

This form is to be filled out by the Northern Lehigh Property Owner/Lessee

I certify that I am the legal owner or lessee of the property listed below, which is located in the Northern Lehigh School District. With this certificate, I am providing two current proofs of residence showing my Northern Lehigh School District address. I further swear that the parent(s)/guardian and child(ren) listed below are living on a permanent full-time basis at that address. I assume responsibility for notifying Northern Lehigh School District should the described circumstances change. I am submitting this certificate and making the factual representations contained herein, for the purpose of enrolling the child into the Northern Lehigh School District. I understand that the School District is relying upon the facts stated in this certificate and the information I provide in support of this certificate. I understand that the facts as stated are subject to investigation at any time. Should it be determined that any statement made in this certificate is not true, either now or in the future, Northern Lehigh School District has the right to remove the student(s) from the Northern Lehigh Schools. Furthermore, I am aware that I shall then be liable to reimburse the School District at the tuition rate for the time the child(ren) were enrolled.

Name of Child(ren)

Signature of Property Owner/Lessee

Name of Parent(s)

Address of Northern Lehigh Property

Relationship of Property Owner to New Resident

Telephone Number

Date

Two proofs of residency must be provided with this certificate showing the Northern Lehigh School District address.

Northern Lehigh School District reserves the right to reverify Multiple Occupancy.

NOTARY PUBLIC SIGNATURE

NOTARY SEAL

NLSD ID # _____	PA SECURE ID # _____	DATE _____
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Northern Lehigh Household Registration Checklist

(Checklist to be completed by Office Personnel)

Checklist for _____
(Student Name) (Grade) (School)

Student Birth Verification:

_____ **Birth Certificate Required for Kindergarten and Initial Entry Into Public School**
(may not apply to homeless, ESL, migrant)

_____ **Transfer From Other Public School (list code):**

1003 Baptismal or Church Certificate	1009 Physician's Certificate
1004 Birth Certificate	1010 Previously Verified School Records
1005 Entry in family Bible	1011 State-issued ID
1006 Hospital Certificate	1012 Driver's License
1007 Parent's Affidavit	2382 Life Insurance Policy
1008 Passport	

_____ **Valid Photo ID (parent/guardian)**

_____ **1st Proof of Residency** – must be either
Agreement of Sale, Deed, Occupancy Permit OR Rental Lease Agreement
AND

_____ **2nd Proof of Residency** – one of the items below

Moving Permit	Vehicle Registration Card
Current Utility Bill	Health Insurance Card
Current Tax Bill/Receipt	Letter from Employer
Current Bank Statement/Pay Stub	

_____ **Guardianship and/or Custody Documentation** (if applicable)

_____ **Multiple Occupancy** ____ Yes ____ No If Yes, application obtained? _____

_____ **Immunization Records** ____ Yes ____ No

_____ **Educational Records Request**

_____ **Act 26 Documentation**

_____ **Related Resident Forms**

Education of Children Residing with an Adult other than Natural Parent - 1302
OR
Entrance Certificate for Child Placed in Home of Resident (foster) – 1305

NLSD ID # _____ PA SECURE ID # _____ DATE _____