

SECTION: LOCAL BOARD PROCEDURES

TITLE: FUNCTIONS

ADOPTED: March 10, 1997

REVISED:

NORTHERN LEHIGH SCHOOL DISTRICT

	<p style="text-align: center;">003. FUNCTIONS</p> <p>Section 1. <u>Legislative</u></p> <p>SC 301, 407, 510, 511 The Board shall exercise its rule-making power by adopting procedures and policies for the organization and operation of the school district. Those procedures and policies which are not dictated by the statutes, or rules of the State Board, or ordered by a court of competent authority, may be adopted, amended or repealed at any meeting of the Board.</p> <p>Policy proposals and suggested amendments to or revisions of existing policies shall be submitted to all members of the Board and to the Superintendent in writing prior to a regularly scheduled Board meeting in which such proposed policies, amendments, or revisions shall be read and discussed. A vote for adoption shall take place at the next succeeding regular meeting of the Board.</p> <p>Bylaw proposals and suggested amendments to or revisions of existing bylaws shall be by vote of all members of the Board at two (2) meetings held not less than twenty-seven (27) days apart and in the calls for which the proposed additions, amendments, or revisions shall have been described in writing.</p> <p>SC 422, 508 Procedures of the Board shall be adopted, amended, or repealed by a two-thirds vote of the full Board. Policies shall be adopted, amended or repealed by a majority vote of the full Board.</p> <p>The adoption, modification, repeal or suspension of a Board procedure or policy shall be recorded in the minutes of the Board. All current procedures and policies shall be printed in the Board policy manual.</p> <p>Section 2. <u>Executive</u></p> <p>SC 1001 The Board shall exercise its executive power by the appointment of a district Superintendent who shall enforce the statutes of the Commonwealth, the rules of the State Board of Education and the policies of the Board of School Directors. The</p>
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<p>Act 170 of 1978</p> <p>SC 510, 1126 et seq</p> <p>2 PA C.S. Sec. 551 et seq</p>	<p>application of policies is an administrative task to be performed by the Superintendent and his/her staff, who shall be held responsible for the effective administration and supervision of the entire school system.</p> <p>All matters to be submitted to the Board shall first be brought before the Superintendent for investigation. If these matters require Board action, they shall be presented to the Board by the Superintendent.</p> <p>The Superintendent shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the meeting next following such action.</p> <p>The Superintendent shall implement a procedure to in form employees of their responsibility under the Ethics Law.</p> <p>Section 3. <u>Review</u></p> <p>The Board of School Directors may assume jurisdiction over controversies or disputes arising within this school district and concerning any matter over which the Board has authority granted by statute or where the Board has retained jurisdiction in contract or policies.</p> <p>In furtherance of its adjudicatory function, the Board may hold hearings in accordance with law which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.</p>
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