

NORTHERN LEHIGH SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: DISTRIBUTION

ADOPTED: March 10, 1997

REVISED: January 6, 2003

007. DISTRIBUTION

The Board desires to make this Manual of Policies and Procedures a useful guide for all directors of the Board, the administration of this district, all personnel employed by the Board, the students of the district and all members of the community.

An updated copy of this manual shall be placed on the school district's web page via the Internet and available at www.nlsd.org.

Two copies of this manual shall be kept in the Central Administration Office and one in each school building library. Copies of revised pages will be posted to the Internet and furnished to the holders of manuals as changes are made.

The manual of policies shall be considered a public record and shall be open for inspection via the Internet and the school district's web page.

The Superintendent shall maintain an orderly plan for the promulgation of policies to staff members who are affected by them and shall provide easy accessibility to an up-to-date collection of policies for all employees of the school system.

S/He is designated to review existing policy monthly in light of Board actions and in light of revisions to state statutes and procedures, and to recommend to the Board such changes as may be desired to maintain the Board Manual of Policies in a current status.

65 P.S.
701 et seq
Pol. 801