

NORTHERN LEHIGH SCHOOL DISTRICT

SECTION: PROGRAMS

TITLE: FIELD TRIPS

ADOPTED: March 10, 1997

REVISED: July 14, 1997

<p>1. Purpose SC 1361</p> <p>2. Definition</p> <p>3. Authority</p>	<p style="text-align: center;">121. FIELD TRIPS</p> <p>The Board recognizes that field trips when used as a device for teaching and learning integral to the curriculum are an educationally sound and important ingredient in the instructional program of the schools. Properly planned and executed field trips can:</p> <ol style="list-style-type: none"> 1. Supplement and enrich classroom procedures by providing learning experiences in an environment outside the schools. 2. Arouse new interests among students. 3. Help students relate school experiences to the reality of the world outside of school. 4. Bring all resources of the community natural, artistic, industrial, commercial, governmental, and educational within the realm of a student's learning experience. 5. Afford students the opportunity to study real things and real processes in their actual environment. <p>For purposes of this policy, a field trip shall be defined as:</p> <ol style="list-style-type: none"> 1. Any journey by pupils away from the school premises, under the supervision of a teacher or advisor, which is an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom. 2. Any planned travel activity which supplements or enriches the classroom curriculum. <p>The Board authorizes the Superintendent to approve educational field trips which have been budgeted and which have approval of the principal or his/her designee.</p>
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<p>4. Delegation of Responsibility</p> <p>School Code 517, 1361</p>	<p>The Board shall consider annually, proposed field trips which are outlined in each principal's prepared budget as part of the annual budget process.</p> <p>Fund raising for any unbudgeted field trip shall not take place prior to Board approval.</p> <p>Board approval is required for field trips which:</p> <ol style="list-style-type: none">1. Have not been properly budgeted.2. Take students more than sixty (60) miles from the school district's boundary.3. Are planned to keep students out of the district over night or longer. <p>Students on field trips remain under the supervision and responsibility of this Board and are subject to its rules and regulations.</p> <p>The Board does not endorse, support or assume responsibility in any way for any staff member of this district who takes students on trips not approved by the Board or Superintendent. No staff member may solicit students of this district for such trips within the facilities or on school grounds without permission of the building principal and Superintendent, or his/her designee.</p> <p>The Superintendent shall prepare procedures for the operation of a field trip which shall ensure that:</p> <ol style="list-style-type: none">1. The safety and well-being of students shall be protected at all times.2. Parental permission is sought and obtained before any student may be removed from the school to participate in a field trip.3. The principal approves the purpose, itinerary, and duration of each proposed trip.
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