

# NORTHERN LEHIGH SCHOOL DISTRICT

SECTION: PUPILS

TITLE: CARE OF SCHOOL PROPERTY

ADOPTED: March 10, 1997

REVISED: December 6, 2004

224. CARE OF SCHOOL PROPERTY	
1. Purpose	The Board believes that the schools should help students learn to respect to property and develop feelings of pride in community institutions.
2. Authority	The Board charges each student in the schools of this district with responsibility for the proper care of school property in the school supplies and equipment entrusted to his/her use.
SC 777 Pol. 218, 233	Students who willfully cause damage to school property shall be subject to disciplinary measures. Students and others who damage or deface school property may be prosecuted and punished under law. Parents and guardians of students shall be held accountable for student actions.
SC 1338	The Board and/or administration may report to the appropriate juvenile authorities any student whose damages to school property has been serious or chronic in nature.
3. Delegation of Responsibilities SC 109, 801	<p>The Superintendent or designee shall develop procedures to implement this policy which include rules for the safekeeping and accounting of textbooks, supplies and equipment; and preparation of the schedule of fines for lost or damaged textbooks, supplies and equipment.</p> <p>Students and other persons shall be held financially responsible for any school property damaged or lost. The dollar value will be determined by the school district and will be paid by the person, by the student, or his/her parent(s) or guardian(s) on demand of the district.</p> <p>Any person found committing the following may be subject to appropriate fines and/or prison terms:</p> <ol style="list-style-type: none"> <li>1. Desecrating school buildings, structures, grounds, or other property of the district.</li> <li>2. Breaking into a school building.</li> </ol>

<p>4. Guidelines</p>	<ol style="list-style-type: none"><li>3. Gaining entry to a school building or property by trick or deception was secretly remaining in the building.</li><li>4. Knowingly remaining on school property that is posted or who is given notice of trespass and refuses to leave.</li><li>5. Trespassing on school properties.</li><li>6. Ignoring payment of fines or dues, remuneration for lost property, or other monies owed.</li></ol> <p>The district needs a way to protect itself from students who do not pay the financial obligations they have accumulated.</p> <p>Students will be charged for the total cost of replacement, including shipping costs when applicable, of library books, textbooks, and school property or supplies. The district will attempt to purchase used or rebound library books or textbooks to reduce the replacement cost where possible.</p> <p>Students owing obligations will be notified by the principal or designee about the obligation due. Such obligations may include, but are not limited to, costs of textbooks or other school supplies, library fines, class dues, cafeteria charges, fundraising collections, and sports obligations. If the student does not meet a financial obligation within one month of being notified, parents/guardians will be contacted. Three (3) documented contacts will be made to parents, the final being a certified receipt requested letter.</p> <p>A \$25 assessment penalty will be placed on fines that remain unpaid by October 1 of the following school year. This penalty is cumulative and will continue to be added each year until the fine is paid.</p> <p>If a student terminates his/her relationship with Northern Lehigh School District either by transferring to another school district or leaving the district for other reasons, unpaid fine(s) will be referred to the District Magistrate.</p> <p>If the student is a senior who has not made restitution of financial obligations to the district, the student will be prohibited from participating in the senior class trip and/or graduation ceremonies and the unpaid fine(s) will be referred to the District Magistrate.</p>
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